**Vacation Scheme 2025 Application Form**

Applicants must complete this application form (**do not** send your CV or cut-and-paste sections from it). Before completing this form, please ensure that you fit the minimum criteria. Failure to complete any part of this application form will result in the application not being considered. You may add extra rows if applicable.

**Personal Information**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Title** |  | **First Name(s)** |  | **Surname** |  |
| **Address** |  | | | **Email Address\*** |  |
| **Telephone No** |  |
| **Post Code** |  | | | **Mobile No** |  |

\*please ensure the email address is accessible to you throughout the recruitment process should we need to contact you

**Education** (secondary onwards)

|  |  |  |  |
| --- | --- | --- | --- |
| **Schools Attended** | **Dates Attended** | **University/College Attended** | **Dates Attended** |
|  |  |  |  |
|  |  |  |  |

*(please tab in the last field to add more rows)*

|  |  |  |
| --- | --- | --- |
| **A Levels or equivalent (if equivalent please specify the qualfication and complete the section below)** | | |
| **Subject** | **Grade** | **Year Taken** |
|  |  |  |
|  |  |  |
|  |  |  |

*(please tab in the last field to add more rows)*

|  |  |
| --- | --- |
| If equivalent to A level please explain the grading system (eg graded 1-5 with 1 the top grade) |  |

|  |  |  |
| --- | --- | --- |
|  | **Overall Mark Attained** | **Course Subject** |
| **Undergraduate Degree** |  |  |
| **Post-Graduate Degree (if applicable (please completed below for LPC/GDL)** |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Undergraduate & Postgraduate Course(s) Level (MSc, BA etc)**  Individual Core/Electives to Your Degree | **Subject** | **Grade** | **Year Taken** |
|  |  |  |  |
|  |  |  |  |

*(please tab in the last field to add more rows)*

|  |  |
| --- | --- |
| **Extenuating Circumstances**  If you have not attained the minimum of A\*, A or B at A level or a 2:1 degree and have extenuating circumstances please state briefly (max 100 words) |  |

**Legal Studies**

**GDL**

If you have completed or are currently working towards your GDL please complete the below

|  |  |
| --- | --- |
| **Mark Attained overall for GDL** |  |

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| --- | --- | --- |
| **Law School** | **Subject** | **Mark Attained** |
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*(please tab in the last field to add more rows)*

**LPC**

If you have completed or are currently working towards your LPC please complete the below:

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| --- | --- |
| **Overall Mark Attained for LPC** |  |

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| --- | --- | --- |
| **Law School** | **Core Subjects** | **Mark Attained** |
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*)*

|  |  |  |
| --- | --- | --- |
| **Law School** | **Electives** | **Mark Attained** |
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*(please (tab in the last field to add more rows)*

**SQE**

If you have completed or are currently working through your SQE please complete below:

|  |  |
| --- | --- |
| **Mark Attained overall for SQE1** |  |

|  |  |  |
| --- | --- | --- |
| **SQE1 Study Centre** | **Exam** | **Result** |
|  | FLK1 |  |
|  | FLK2 |  |

|  |  |  |
| --- | --- | --- |
| **SQE2 Study Centre** | **Assessment** | **Result** |
|  | Advocacy (Dispute Resolution) |  |
|  | Advocacy (Criminal Litigation) |  |
|  | Case & Matter - Business |  |
|  | Case & Matter – Dispute Resolution |  |
|  | Case+Matter – Properly Practice |  |

*(please (tab in the last field to add more rows)*

**Work Experience**

(please indicate if this is unpaid work experience/vac scheme/shadowing etc)

| **Company** | **Role** | **Brief Description (max 100 words)** | **Dates** |
| --- | --- | --- | --- |
|  |  |  |  |
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*(please (tab in the last field to add more rows)*

**Interests/Achievements**

Please briefly list below any prizes, scholarships, positions of responsibility, charity fundraising or other noteworthy achievements in support of your application

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| --- |
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*(please (tab in the last field to add more rows)*

**Letter of Application**Please complete below your “letter of application” setting out why you would like to attend Lee & Thompson’s Vacation Scheme and what you believe you could bring to the firm in the long term (**max 250 words).**

|  |
| --- |
| **Letter of Application to:**  Reno Antoniades  Managing Partner  Lee & Thompson LLP |

**Equal Opportunity Monitoring**Lee & Thompson LLP is committed to equality of opportunity. All applicants will be treated on their merits regardless of gender, age, ethnic origin, race, religion, disability, sexual orientation, marital status or socio-economic background.

In order to monitor the effectiveness of our Equal Opportunities Policy, we would ask you to (but you are not obliged to) provide the following information:

**Gender**

Male Female  Transgender  Non-binary/Non-conforming

Prefer not to Say

**Date of Birth** Click here to enter Date

**Ethnicity**

Bangladeshi Indian Chinese Pakistani Any other Asian background

African Caribbean Any other black background

British White White Irish Any other white background

Mixed/Multiple Background  Prefer not to say

**Religion**

No belief  Buddhist  Christian  Hindu

Jewish Muslim  Sikh  Any other religion

Prefer not to say

**Disability**

The Equality Act 2010 generally defines a disabled person as someone who has a mental or physical impairment that has a substantial and long-term adverse effect on the person's ability to carry out normal day-to-day activities.

Do you consider yourself to have a disability according to the definition the Equality Act? Yes No

Are your day-to-day activities limited because of a health problem or disability which has

lasted or is expected to last at least 12 months? Yes No

**Educational Background**

Did you mainly attend a state or fee-paying secondary school? State Fee Paying Prefer not to say

If you went to University (to study a BA, BSc course or higher)

were you part of the first generation of your family to do so? Yes No Prefer not to say